



Meeting - Agenda
Clár Chruinnithe

Meeting Title	Further Education and Training Quality Council		
Date	Wednesday 15 th December 2021	Time	15:00 – 16:30
Venue	Teams Meeting		
Invited	Paul Patton, Alan Hogan, Hanorah Lyons, Triona Lynch, Pat Maunsell, Arlene Douglas, James Maher, Brendan Ryan, Bernadette Enright, James Power, Martin Cournane.		

No.	Item
1.	Welcome.
2.	Previous minutes and matters arising.
3.	Quality Council and subgroup membership
4.	Quality Assurance Policies and Procedures; Link to Quality Council subgroup (Quality Assurance) December 2021 Meeting Folder <ul style="list-style-type: none">• Policy and Procedure Development and Review – <i>TLA Strategy / Assessment Policy / RAP Procedure / NHA QAPs</i>• Approval of updated Policy and Procedure – <i>Eligibility Forms WG Recommendations / QA Approval - PLSS / RPL Applications / Contingency Procedures</i>• Blended Learning Policy – Hanorah Lyons
5.	Programme responsibilities. Link to Quality Council subgroup (Programme Governance) November 2021 Meeting Folder <ul style="list-style-type: none">• Programme Development Update – <i>Programme updates, in development and planned</i>• Supports for new or existing programmes – <i>RPL PD / Curriculum development / December 2021 QA newsletter</i>
6.	Monitoring and Review Responsibilities; <ul style="list-style-type: none">• Monitoring and Evaluation Framework – <i>Audit/review and Working Group</i>• Learner Feedback System – <i>Internal Audit of Learner's Feedback Mechanisms - Development Group</i>• Quality Review Documentation – <i>Centre QIP / CEIP / QAIR Report</i>
7.	Assessment Responsibilities; <ul style="list-style-type: none">• Noting assessment reports and results - <i>Points of Note, Assessment and Certification Review / RAP Panel Reports / July 2022 Certification period</i>
8.	Apprenticeship Responsibilities; <ul style="list-style-type: none">• National Hairdressing Apprenticeship Programme Update – <i>Programme Board / RPL / Review and Planning</i>• 2016+ Apprenticeship Development proposals
9.	AOB

Signed

Date 13th December 2021