



Meeting - Agenda *Clár Chruinnithe*

Meeting Title	Further Education and Training Quality Council		
Date	Thursday 20 th June 2024	Time	14:00 – 15.30
Venue	Teams Meeting		
Invited	Paul Patton, Alan Hogan, Hanorah Lyons, Triona Lynch, Shane Cullinane, Arlene Douglas, James Maher, Brendan Ryan, Bernadette Enright, James Power, Martin Cournane, Joe Leddin, Geraldine Brosnan, Bonnie Boyle, Catherine O’Sullivan.		

No.	Item
1.	Welcome.
2.	Previous minutes and matters arising.
3.	Quality Assurance Policies and Procedures; <ul style="list-style-type: none">• Policy and Procedures in Development/Review<ul style="list-style-type: none">○ <i>College of FET Attendance and Engagement Policy</i>○ <i>College of FET Teaching, Learning and Assessment Policy</i>○ <i>College of FET Academic Integrity Policy</i>○ <i>College of FET Online and Blended Learning Policy</i>○ <i>RPL Assessment Procedure revision update</i>○ <i>QQI review of “Quality Assuring Assessment, Guidelines for Providers”</i>• Newly developed/revised Policy and Procedures recommended for Quality Council approval.<ul style="list-style-type: none">○ <i>2016+ Apprenticeship Quality Assurance Procedures.</i>
4.	Programme responsibilities. <ul style="list-style-type: none">• Programmes recently Validated at QQI June 12th PAEC meeting.<ul style="list-style-type: none">○ <i>L3 SPA in Drugs and Alcohol Awareness / L3 SPA in Sustainability / L3 SPA in Online Awareness and Responsibility / L5 SPA in Volunteering for Community Engagement / L6 SPA in Work Based Learning / Revalidation of National Hairdressing Apprenticeship</i>• Programmes for approval.<ul style="list-style-type: none">○ <i>L3 Modules single versions / L4 single versions / L5 Dementia Care and Support</i>• Programmes in Review/Development.<ul style="list-style-type: none">○ <i>Non-CAS Programmes - L5 Roof Insulation / L4 modules</i>• Supports for new or existing programmes.<ul style="list-style-type: none">○ <i>Traineeships – new templates and documentation in development / ETBI Quality Network Programme Development Process / Quality Assurance Newsletter</i>
5.	Monitoring and Review Responsibilities; <ul style="list-style-type: none">• Progress Update – Monitoring and Evaluation Processes<ul style="list-style-type: none">○ <i>Quality Review Framework, approval of Self-Evaluation Reports from East Limerick and Kilrush Campuses.</i>○ <i>Learner Voice Survey 2024</i>○ <i>Child and Adult Safeguarding</i>○ <i>QQI Annual Quality Reporting (AQR) and Quality Improvement Plan (QIP) update</i>
6.	Assessment Responsibilities; <ul style="list-style-type: none">• Noting assessment reports and results<ul style="list-style-type: none">○ <i>Analysis of June Certification Data</i>○ <i>Feedback from recent Authentication Period</i>



7.	Apprenticeship Responsibilities; <ul style="list-style-type: none">• National Hairdressing Apprenticeship Programme Update<ul style="list-style-type: none">◦ <i>Programme and Enrolment Update / Programme Revalidation</i>• Development of new Consortium-Led Apprenticeships<ul style="list-style-type: none">◦ <i>L6 Apprenticeships – Beauty Therapy, Barbering, Bakery and Confectionery</i>
8.	AOB

Signed

Date 18th June 2024